

# Transaction terms and conditions

These terms and conditions apply to transactions administered by the Tweed Regional Gallery Foundation Limited (Foundation) (ABN: 29003230073), including donations, membership purchases and event tickets.

#### **Donations**

The Foundation is registered with the Australian Taxation Office as a Deductible Gift Recipient. All cash donations over \$2 are therefore tax deductible.

We ask that you carefully consider the amount you wish to donate. Refunds of donations are given at the discretion of the Foundation Board of Directors.

All requests for refunds sent in writing within five (5) days of the donation date will be reviewed by the Board of Director's. The request should include the details of the initial transaction including date, donation amount, donor's name, and the nature of the error. If a donation was made via the online event ticket platform, it is subject to a service provider fee.

If a donation is refunded, the associated receipt will no longer be valid.

Send a request for refund email, <a href="mailto:galleryfoundation@tweed.nsw.gov.au">galleryfoundation@tweed.nsw.gov.au</a>.

## Membership purchases

A Foundation membership cannot be refunded once purchased and ratified by the Foundation's Board of Directors.

The Foundation reserves the right to adjust membership prices without notification. The Foundation has the right to cancel members if they do not abide by the rules of the Foundation Constitution.

If you wish to cancel your membership, email galleryfoundation@tweed.nsw.gov.au, call 02 6670 2790 or visit Gallery Reception.

## **Event Tickets**

These conditions apply to events organised and administered by the Foundation. Other conditions may apply to events, exhibitions and programs organised by the Tweed Regional Gallery & Margaret Olley Art Centre.

The Foundation reserves the right to add, cancel, reschedule, substitute or otherwise vary advertised events, including but not limited to presenters, prices, venues, seating arrangements and audience capacity.

Unless otherwise specified, entry to an event requires a valid ticket. Ticket holders must comply with the security arrangements for the event and venue.

One (1) day notice is required to qualify for an event ticket refund. All event ticket refunds are subject to the online event ticket service provider and ticket fee. To enquire about a refund, email galleryfoundation@tweed.nsw.gov.au, call 02 6670 2790 or visit Gallery Reception.

### **Personal information**

To update your personal information held by the Foundation, email galleryfoundation@tweed.nsw.gov.au, call 02 6670 2790 or visit Gallery Reception.

Further information on the Foundation's Privacy Policy can be located online at www.artgallery.tweed.nsw.gov.au/donations.

Tweed Regional Gallery Foundation Limited c/- Tweed Regional Gallery & Margaret Olley Art Centre PO Box 816, Murwillumbah, NSW 2484 Australia E GalleryFoundation@tweed.nsw.gov.au

P 02 6670 2790

Effective: 26 August 2021.