



COVID-SAFE INFORMATION FOR BUS GROUPS VISITING TWEED REGIONAL GALLERY & MARGARET OLLEY ART CENTRE

TRG&MOAC is currently able to welcome booked bus group visits.

Please note the following important information when planning your visit:

Gallery hours are Wed – Sun 10.30am – 2.30pm DST.

COVID-19 RESTRICTIONS

The NSW Government Public Health Order that applies to museums and galleries has been updated. COVID-19 restrictions aims to keep everyone safe while allowing us to keep serving the community.

FACE MASKS

- Currently all visitors to the Gallery aged 16 years and over must wear a face mask

BOOKINGS

- A booking agreement is essential for all groups over 10 people wishing to visit the Gallery. Bus groups arriving without a booking may not be able to enter the building under our COVID-Safe plan.
- All booking arrangements must be finalised with at least 2 weeks' notice with the Gallery's Education and Audience Development Officer
Tel 02 6670 2712 or email gallerieducation@tweed.nsw.gov.au
- Entry to the Gallery is free for community group visits. A bus booking fee of \$62.00 applies to commercial tour operators.

GALLERY BOOKING REQUEST PROCESS:

BUS GROUPS \$62 – Please email gallerieducation@tweed.nsw.gov.au as per below
DATE:

ARRIVAL TIME (DST):

DEPARTURE TIME (DST):

NUMBER OF GUESTS:

Please advise if we can invoice you or if you require payment on the day. Individual payments for group tickets are not permitted.

FOCUS AREA FOR THE VISIT:

ANY SPECIAL REQUIREMENTS (INCL CAFÉ ACCESS):

SCHOOLS – Please email gallerieducation@tweed.nsw.gov.au as per below

DATE:

ARRIVAL TIME (DST):

DEPARTURE TIME (DST):

YEAR LEVEL:

NUMBER OF STUDENTS:

NUMBER OF STAFF:

EDUCATION SERVICE/ GUIDED TOUR (\$2/student): Yes/No

Please advise if we can invoice you or if you require payment on the day. Individual payments for group tickets are not permitted.

FOCUS AREA FOR THE VISIT:

ANY SPECIAL REQUIREMENTS (INCL CAFÉ ACCESS):

GROUP NUMBERS

- For groups under 10 people, it will not be necessary to make a booking. Each person in the group must provide contact tracing details upon arrival. This can be done via the Service NSW QR code on arrival.
- To assist with physical distancing, groups with more than 10 people may need to break down into smaller groups during their visit. Capacity numbers for each gallery space are advertised and visitors are responsible for their own physical distancing.

HEALTH AND SAFETY MEASURES

The Gallery has a COVID-Safe plan in place that includes contact tracing measures and cleaning throughout the day. In addition to this:

- Hand sanitiser is provided for visitors at entry to the Gallery and throughout the building.
- Physical distancing guidelines for all visitors are displayed.
- Interactive touch screen access is limited with cleaning options in place.
- Cloaking facilities are not possible at this time – please leave large bags on the bus.

GUIDED GROUP TOURS ARE CURRENTLY SUSPENDED

The gallery can offer an introduction to the Gallery in foyer if requested. Yes ☐

GALLERY CAFÉ

- Gallery by Bacaro is open Wed - Sun 8.30am – 3.00pm DST with a separate COVID-Safe plan in place.
- Bookings are required for groups over 5 people. Please make sure your group is booked in directly. Tel 02 6672 5088 or email gallerbybacaro@gmail.com